

Stanley Brewer – Cox Subdivision – **President**

Randy Pebsworth – Town North Village – **Vice President - Absent**

Deborah Hunt – Town North Estates - **Secretary/Treasurer**

Adolfo Pompa – Plott Acres

Camila Bonfield -- Town North Village

James Truelock – Town North Village:

Sheryl Prime – Town North Village – Absent

I. Call to Order - Stanley Brewer, President

II. Invocation - Camila Bonfield

III. Pledge of Allegiance - Stanley Brewer, President

IV. Public Comments –This was an open session with the public customers at the meeting

V. Minutes

M 1 Approval of May 20, 2024, Board Meeting Minutes - Seconded by Adolfo Pompa all were in favor - **Motion Carried**

VI. Finance and Administration

FA 1 List of Invoices to be Paid—The Board voted to pay all invoices (\$15,700.99) second by Camila Bonfield; all were in favor - **Motion Carried**

FA 2 Board Approval of Rate Tariff

- Matt McPhail, Winstead: gave an update from the PUC; we cannot finalize the transaction until the PUC does the administrative approval of the sale
- All forms approved by the PUC will then go to Administrative Law Jude. When that process is done, then we work on finalizing the terms of the transaction., and filing the records
- Robert Sheets Anser Advisory: Present the rate schedule outlined in the Water UtilityTariff Table to the board. He emphasizes that water corporations must comply with the central states' rates. Until the SPWSC owns the assets. A motion was made to approve the current rate schedule. Seconded by James Trulock, All were in favor- **Motion Carried**

FA 3 Other Items

- Robert and Ken met with Peoples Bank
- When the projects start and move forward, a debit card may be needed to purchase emergency supplies, such as pipes, if needed
- Ken will bring to the board any receipts of any charges on the bank debit card
- The board motioned and approved Ken Rainwater, System engineer, as a debit card holder on the SPWS Bank account.- Seconded, by Camila Bonfield, all were in favor – **Motion Carried**

VII. Operations

OP 1 Status Update Regarding Plott Acres

- Ken Rainwater, System Engineer: Water Quality and Capacity Issues: The initial concerns were about water quality.

- Discovered lack of capacity in Plott Acres and declared an emergency due to potential water shortage within six months.
- Pursuing funding from Austin, requiring financial estimates.
- Recent Water Outage: The outage was caused by a damaged meter leaking 10 gallons/minute, draining the storage tank. The Patterson team quickly located and fixed the issue.
- Well Rehabilitation Efforts: We are investigating the potential to rehabilitate Well No. 1. The well is old, with rust and sediment issues. As a temporary measure, we are exploring the installation of a low-capacity pump.
- New Well Consideration: Engaged Jacob Martin engineering firm for expertise. Estimating costs for a new well and addressing septic tank proximity issues.
- Current Water Supply Challenges: Well No. 2 struggles to meet demand, averaging 25 gallons/minute. Calculating daily water needs for 68+ connections.
- Scheduled calls with the Water Development Board and PUC to seek solutions.

OP 2 Other Items

VIII. System Manager

SM 1 Status Update Regarding Acquisition

- Matt inquired about the need for transaction documents to take over assets from the Smith family. Feedback indicated that these documents are not needed immediately but will need to be filed later.
- Handling the PUC portion, with plans to finish the rest by next week or shortly after. Confident in staying on schedule without delays.
- I aim to finalize the process by next month's meeting. Once it is complete, I am excited to discuss the next steps and secure grant money.

SM 2 Ratification of WFX Loan Agreement

- The board approved setting up the WFX loan payment to be made via ACH.S

SM 3 Board Discussion of Membership Fee

- Robert Sheets discussed that the Water Corporation will require a one-time membership fee of \$50.
- Customers will need to fill out a membership application and pay the fee to receive service.
- This will take effect once the Water Corporation owns the assets.

SM 4 Discussion of RFQ for Professional Engineer

- The Request for Qualifications (RFQ) was released and included in the board packet.
- To meet state requirements, the RFQ is posted on the website and will appear twice in the local newspaper over two weeks.
- It has been sent via certified mail to the three top engineering firms in Lubbock, Parkhill, Jacob Martin, and EHT, as well as one DBE firm from the state's DBE list.
- Any interested parties can request a copy from Tammy Peters via email or mail.
- Proposals are due 30 days from today, around July 20th at 300 p.m. CST.
- Board action on the proposals is expected at the next board meeting.

SM 5 Set Date for the Next Board Meeting

- The board set a date for the meeting and the celebration for July 25, 2025. Seconded by Camila Bonfield, All were in favor- **Motion Carried**

SM 6 Other Items

IX. Board Items

BD 1 Other Items

Adjourn

July 25, 2024
Date Minutes Approved